

Little Panthers *Preschool* **Parent**

Little Panthers Preschool

Bennet Elementary
50 Dogwood Street
Bennet, NE 68317

Elementary Phone- 782-3535

www.districtor1.org

Little Panthers Preschool
Handbook for Parents
2018-2019

The Little Panthers Preschool is apart of the District OR-1 Public School District. All policies set forth by the District OR-1 Board of Education in the District's Parent Handbook are in effect for the Preschool.

The additional guidelines set forth in this Preschool Parent Handbook are solely for the Little Panthers Preschool and address issues that only pertain to preschool students.

These guidelines have been reviewed and approved by the District OR-1 Board of Education.

Preschool Staff

Mr. Robert Hanger	Superintendent
Mrs. Linde Walter	Principal
Ms. Erin Formanek	Preschool Teacher
Ms. Kristi Lamb	Preschool Teacher
Mrs. Emily Buddenberg	Speech/Language Pathologist

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Little Panther Preschool Our Philosophy

District OR-1 Public Schools, the parent district of Little Panthers Preschool, acknowledges and respects the uniqueness of each child. We also support the belief that a child's strong sense of self esteem comes from experiencing success within an age appropriate environment enhanced by a rich, stimulating curriculum. The curriculum engages children's learning in all developmental areas, while at the same time allowing for individual differences in learning styles and encouraging creativity through a variety of play-based experiences.

Our overall goals for the children enrolled in Little Panthers Preschool include:
Children will develop a strong sense of self-confidence and self-esteem.
Learning experiences with focus on the development of the whole child with emphasis on social/emotional skills and fostering a growing sense of independence.

Our Values and Goals

- Maintain a SAFE, supportive and stimulating environment
- **Facilitate leaning through PLAY; play is a child's work!**
- Respect children's uniqueness; recognize and celebrate individual differences
- Create a trusting and predictable environment
- Emphasis on the "process" rather than the "product"
- Use of positive language
- Modeling of empathy and compassion
- Encourage children to take risks so they can experience new successes
- Help children learn to make choices and develop responsibility for those choices
- Provide a "CHILD-CENTERED PROGRAM" which comes from a blend of the INTERESTS OF THE CHILDREN together with a successfully planned and organized facility and use of our curriculum
- Continually cultivate curriculum, which is updated and revised to ensure a variety of developmentally appropriate experiences for children

Curriculum

We will be using the Nebraska Department of Early Childhood Education **Teaching Strategies GOLD** Curricular Objective and Assessment System. Thirty-eight objectives that guide teaching and learning are the heart of Teaching Strategies GOLD. Based on predictors of school success and state early learning standards, these objectives help teachers focus on what matters most for children's success. Teaching Strategies GOLD is a seamless research-based system proven to be reliable and valid for teaching and assessing children. It is intended for use as a key component with any developmentally appropriate early childhood curriculum and program, Teaching Strategies GOLD is inclusive of all children, including English-language learners and children with disabilities.

Little Panthers Preschool uses a Center Based Classroom approach to implement our curriculum and foster learning that has two important features. 1.) A distinct organizational structure, and 2.) a focus on specific interest areas in the classroom. These eleven interest areas provide the detailed content in the organizational structure and together they both ensure our preschool is meeting the curricular and developmental needs of our students. The eleven areas are:

Blocks (props to accompany block play like cars, animals, people, signs, etc.)

Dramatic Play (puppets, props, clothing for careers, housekeeping, tools, etc.)

Toys & Games (classifying, colors, numbers, letters, patterns, sorting, counting)

Art (drawing, painting, gluing, cutting, all mediums, group and individual projects)
Library (books in all areas, a writing center, a listening center, read aloud)
Discovery (science, indoors & outdoors, classroom pets, life sciences, magnets, etc)
Sand & Water Play (indoors and outdoors)
Music & Movement (instruments, CD, online resources, singing, dancing, exercise)
Cooking (preparing snacks, cooking to go with units of study, baking for holidays)
Technology (online resources to extend units of study, use of computers)
Outdoor Play (riding toys, climbing, building, bird and squirrel feeding, game playing)

Enrollment Policy

Our enrollment procedure used to determine the preschool class list each spring is based on the following list of criteria in order of priority:

1. Students on an Individualized Education Program (IEP), living in our school district will have first priority for acceptance. The State of Nebraska set up the preschool program to help those children with the highest needs.
2. Those students living in our school district who will turn four by July 31st, oldest to youngest by birth month/day/year.
3. Those students living in our school district who will turn three by July 31st, oldest to youngest by birth month/day/year.
4. If there are still open spots, non-district students will be chosen based on the criteria listed above.

We do wish we could enroll every child. Being filled to capacity with a waiting list tells us there is certainly a need within the district for the youngest members of our student population. A quality early childhood program keeps the teacher/pupil ratio low and matches enrollment to the physical size of the facility. Those two factors are also a limiting factor in our enrollment numbers and have to be taken into account.

Fee Payment Information

Little Panthers preschool adheres to the Rule 11 guidelines put forth by the Nebraska Department of Education and works in cooperation with the NDE to establish a fee schedule and guidelines for all preschool families. Within that framework, there are certain criteria that families may meet that can waive the fee payment for their preschool student. If a child does not meet one of the five criteria, there is a \$125 per month fee for preschool. During the months of August, December, and May the fee is \$50.

The criteria is as follows:

- Children identified with a disability and are receiving early childhood services
- Children whose family income qualifies them for participation in the federal free and reduced lunch program
- Children who reside in a home where English is not the primary language for communication
- Children of parents that are younger than eighteen or have not completed high school
- Children who were born prematurely or at low birth weight as verified by a physician
- **Children who meet one of the criteria above will not be charged a monthly fee.**
- **Payments will be made on the first of each month at Bennet Elementary or the Preschool**
- **Checks should be made to District OR-1 Preschool**

You will receive a payment schedule for the year along with your child's enrollment packet. The monthly charge is detailed in that schedule along with the payment due date. This will be the only billing notice.

Forms are available for verification and participation in the Federal Free and Reduced Lunch Program at both the elementary and preschool offices. Questions about this program should be directed to the elementary office at 782-3535

Your child will receive breakfast and a snack in the morning session or lunch and a snack during the afternoon session. This cost is included in the monthly fee.

Preschool Time Information

Morning Preschool Session-
8:00-11:30 Monday-Thursday

Afternoon Preschool Session-
12:00-3:30 Monday-Thursday

No preschool classes on Fridays

Classroom Communication

Home visits are scheduled prior to the beginning of the school year. You will be asked to schedule another home visit or conference during the school year. These visits are required by the Nebraska Department of Education and have been a wonderful way to begin building that school-home partnership.

A classroom calendar will be sent home for each month with the days the preschool is in session clearly marked. Each week, a classroom newsletter will be published. This newsletter will contain classroom news, upcoming events, student photos, and helpful tips for parents. Please watch for the newsletter the last day of the preschool week.

Students who are the oldest or only child in their family will also receive a Bennet Elementary newsletter each week. District information is available on the school website www.districtor1.org.

The Little Panthers Preschool will usually follow the calendar of District OR-1, Palmyra and Bennet Schools. If not, it will be indicated on the monthly preschool calendar or in a letter sent home to preschool parents.

Contacting the Teacher

If there is anything you need to know about a situation involving your child, the teacher will provide this information to you through a brief conversation at pick-up time, via a phone call, an email, or a short note. This would include things like minor injury (more than a band-aid), behavior issues, concerns about a situation, etc. Please don't hesitate to let your child's teacher know of any concerns, questions, or confusion over anything.

If you wish to visit with the teacher in depth, it would be best to set up a conference or call when preschool is not in session.

Drop off and Pick Up Procedure

Preschool parents are expected to come to the exterior door of the school building each time they drop off and pick up their child. Preschool students are not allowed to walk through the parking lot without an adult.

When dropping off your child, you may assist your child in settling in (take off coat, hang up backpack). The arrival routine should be the same each day. These predictable routines will reduce separation anxiety and will allow your child to gain independence and practice responsibility.

If your child is having trouble separating from you, signal the teacher and let her take care of it. A quick “good-bye” and exit from the parent is best. Please trust that the teacher will handle your child appropriately in an event such as this.

Each session is 3 ½ hours long. Prompt arrival and pick-up is important to helping us stay on schedule and also for helping your child settle into the daily routine. **Do not arrive before 8:00 or 12:00**

Arriving promptly for pick-up time is very important, especially for the morning session. There is only 30 minutes between the sessions and the teacher will need this time to set up for the afternoon class.

If your child is going to be absent, please call the Elementary office at 782-3535.

People authorized to pick up your child

You will be required to provide a listing of the people you authorize to school to release your child to. Your child will never be released to someone not on the list unless we receive a note or phone call from you with permission.

If the staff does not know the person, he or she will be asked to show identification.

Please let your child’s teacher know if there will be any changes made to your child’s daily drop-off or pick-up routine.

Bus Transportation

The district provides limited bus services between the morning and afternoon preschool sessions. The bus service will drop off morning students at daycares while at the same time picking up afternoon students from these daycares. These daycare locations are pre-arranged.

When the bus leaves the daycare locations, it will proceed to the Palmyra High School to drop off and pick up students in the circle drive in front of the main high school door. It will be the parents’ responsibility to wait with their child to be picked up. It also the parents responsibility to be there when the bus arrives to drop off their child.

There will be two adults on the preschool bus at all times-the driver and a supervisor. The bus will have a detailed list of all the students riding, locations of drop off and pick up and parent or babysitter contact information.

The students riding the bus will be using specialized built in booster seats at all times. In compliance with the district policy regarding bus riding and bus behavior, it is important that the students riding the bus are safe. Therefore, if a student is not able to adhere to the safety standards and rules and if that student becomes a distraction for the driver, or is a danger to the other students, parents will be notified and they will need to make other arrangements for their preschool student’s transportation.

There will be no bus transportation before the morning session.

There will be no bus transportation after the afternoon session.

Personal Items brought from Home

Preschool students need to leave all personal toys/items at home. These items could be lost or misused at school. Personal items from home will be a distraction to learning. However, during the school there will be requests from time to time for your child to bring an item that relates to of unit of study.

Field Trips

We will try to take the preschool students on field trips during the school year. If so, a slip with trip information will be sent home in advance. The purpose of these field trips is to broaden the students' educational experiences. Occasionally students may be asked to bring money or pay admission to an attraction. Parents will be invited to help with supervision on these trips as needed. It is the policy of Little Panthers Preschool that no younger siblings accompany the parent on a field trip. Your help with the preschool students is needed. If a younger child is present, you are not free to help supervise.

Clothing

Your child will spend a great deal of each day on the floor inside, playing outside, and just being very active. Please dress your child for this type of activity each day.

Please label all your child's clothing that can be removed such as: hats, mittens, boots, sweatshirts, coats, etc.

We will play outside each day unless there is precipitation falling, or the temperature is dangerously cold. Your child will need snow boots, shoes to change back into, warm clothing, hats, and mittens when winter arrives. We ask that you send some type of jacket each day in the fall and spring so your child is prepared for outside time.

Bathroom Issues

Your child must be toilet trained when they begin class. Pull-up pants are not appropriate. The only exception is if a child is receiving district services for a special need and that condition interferes with the toilet learning process.

We know accidents happen. Your child will NOT be made to feel bad if he/she has an accident; a staff member will handle it in a matter of fact fashion.

With this in mind, we ask that you include an extra pair of underwear, pants/shorts, and a shirt in your child's backpack at all times. Your child may also need to change clothing if a beverage is spilt during mealtime. Wet clothing will be sent home.

Birthday Treats and Special Snacks

We will celebrate student birthdays during snack time at preschool. If you would like to send birthday treats to school to celebrate your child's birthday, please let the teacher know in advance. Birthday treats need to be store bought with the ingredients clearly labeled. Families may volunteer to bring a snack for the class during a special party such as Halloween, Christmas, and Valentine's Day. These special snacks also need to be store bought with the ingredients clearly labeled.

Weather Related Information and Cancellations

The Superintendent of schools is authorized by the Board of Education to close public schools in case of severe weather. Representatives of the Superintendent's staff will notify local news media when inclement weather warrants such action. The information is broadcast regularly on local radio and television stations. Parents and patrons of the district will also be notified via phone call by our automated calling system. Please make sure you are a part of our calling database in order to receive these calls.

Decision to Close-if possible a decision to close schools for the following day will be made by 9 p.m. for an announcement during the 10 p.m. news. However, it is not always possible to make an early decision based on uncertain weather conditions. School officials will make period assessments of conditions and will decide early in the morning.

After School Starts- Every attempt will be made to avoid closing school once class is in session. In some cases, closing school early will allow students to return home safely before a major storm arrives. If inclement weather forces an early dismissal, afternoon preschool will not take place.

Immunizations

State laws requires that students ages 2 through 5 years enrolled in a school based program not licensed as child care provider have the following immunizations prior to attending:

- 4 does of Dtap, DTP, or DT vaccine,
- 3 does of Polio vaccine,
- 3 doses of Hib vaccine or 1 does of Hib given at or after 15 months of age,
- 3 doses of pediatric Hepatitis B vaccine,
- 1 dose of MMR or MMRV given on or after 12 months of age,
- 1 dose of varicella (chickenpox) or MMRV given on or after 12 months of age.
- 4 doses of pneumonococcal or 1 dose of pneumococcal given on or after 15 months of age.

You must show proof of immunizations upon enrollment in school. Any student who does not comply with the immunization requirements will not be allowed to continue in school. Students with medical conditions or personal beliefs that do not allow immunizations may complete a waiver statement which is held in the elementary school office.

Asthma/Anaphylaxis Protocol

Information on this topic is available if your child has been diagnosed with one or both of these conditions. Please inquire if this applies to your child.

When Should You Keep Your Child Home?

PLEASE do not send your child to school if they appear to be sick. Also we request that you do not send your child to school for 24 hours after he/she has had a fever. If they return to school too soon, they may still be contagious and their defenses will be down.

Keep students home if they have any of the following:

- Temperature greater than 100 degrees F
- Vomiting and/or diarrhea
- Unexplained rashes

- Discharge from eyes and/or ears, or severe nasal drainage
- Sore throat and/or severe cough
- Head lice

In the case of a contagious disease, please contact your child's teacher immediately. If your child contracts any of the following notification is necessary: strep throat, influenza, or any easily transmitted childhood sickness.

If your child is injured, all we can do at school is to clean and bandage scrapes or apply ice packs to bruises and sprains. If the injury requires further medical attention, you will be called.

If your child is well enough to return to school, he or she is well enough to participate in all activities-indoors and outdoors.

Outdoor Learning and Play

With our wonderful outdoor classroom, your child will get dirty. You may want to keep that in mind when dressing for preschool. Appropriate clothing for hot and cold weather is very important. We will be outside each day unless active precipitation or an uncomfortable wind chill factor.

We encourage you to apply sunscreen in the warmer months. Please do this before your child comes to school. Students will be encouraged to drink plenty of water during warm weather.

Mealtime

Preschoolers receive breakfast and a snack in the morning session or lunch and a snack during the afternoon session. We will be serving our meals "Family Style." This means preschoolers will be able to set the table, use child-sized serving utensils to serve themselves food, pass the dish to the classmate sitting next to them and pour their own beverage from a child-sized pitcher. During meal and snack time, preschoolers will have the opportunity to visit with their friends and teachers while also practicing table manners and language skills.

Do not send a meal from home with your child. A meal from home would keep your child from participating in the meal experience. Special accommodations can be made only for students who are on a special diet. If this is the case, you will need to discuss this with your child's teacher.

Inform your child's teacher of any food allergies.

Pictures and Video

Pictures and video of our students, activities, and classroom will be taken and used for various learning opportunities. These same pictures are positive additions to articles posted on the district website, in the classroom newsletter, or submitted to the local paper.

There is a permission form allowing your child's picture to be taken and to be used as a part of an article either online, in the local paper, or within the classroom for class books and other activities. Please return this form to your child's teacher with the rest of the enrollment paperwork.