

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: August 13, 2012

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, August 13, 2012, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell and Activities Director Mark Oltman, Kipp Haight, Don Fritz, Jim Berg.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Calfee, seconded by Royal to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$58,188.76 General Fund

\$288,901.30 Payroll

\$259.21 Activity Fund Reimbursement

\$20,006.64 Building Fund

\$125,000 Transfer to Depreciation

\$10,000.00 Transfer to Lunch Fund

\$ 27,000 Transfer to Activity Fund

\$ 2,000.00 Imprest Fund

\$ 5,000.00 Yearbook

\$ 20,000.00 Athletics

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

**C. Scheduled Audiences:**

1. Jim Berg representing Bahr, Vermeer, Haecker presented information related to the Facility Audit and formation of the community Task Force.
2. Don Fritz presented information related to meeting facilitation and format.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Schroeder, seconded by Calfee to accept Board of Education Goals as developed through the School Community Essential Planning Process for the 2012-2013 school year.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

2. Motion by Clem, seconded by Church to approve the first reading of Board of Education Policy 204.01 Regular Board Meetings.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

3. Motion by Royal, seconded by Church to approve the first reading of Board of Education Policy 407.07 Negotiations.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

#### **F. Discussion Items**

1. The Board established dates, times and locations for the upcoming Facilities Task Force meetings to conclude in December prior to the Holiday break.
2. The Board reviewed potential timelines for the 1:1 initiative and reviewed finance options, user agreement information and discussed potential hurdles to implementation. The Board established meeting times, locations and dates for the Facility Task Force.

#### **G. Communication**

1. President Maahs shared a card from Megan Royal.

#### **H. Elementary Principal's Report**

August 13, 2012

##### **Ready to Roll**

Things are falling into place for our first day of school. Scott is in the final stages of carpet cleaning in the hallways, washing windows and walls, and hauling the stuff from teacher's classrooms that they always end up weeding out as they prepare their rooms for another year.

The new mural in the cafeteria is completed. Sarah Swartzendruber did a super job. It looks great!

The gym is ready for use. It looks nice. We have to get a few things stored away yet. We also got our new basketball backboards delivered. They won't be installed before school starts but they will be ready for basketball season. Mr. Hanger has ordered some nets to hang in front of the score boards to keep errant balls from hitting them. They should be here any day. The locker rooms are ready for use!

When Monday rolls around we'll be ready to roll with another year!

##### **Program Changes**

We have had a few changes to our co-curricular programs. I believe I already informed you of the end of your online Spanish program. ESU #5 lost the grant funding for the Spanish program last spring and informed us that Spanish would no long be available from their site.

Just a few weeks ago I received a letter from Sherriff Wagner, informing us that because of the change in the D.A.R.E. curriculum, that they are required to follow fully, they had serious doubts about the quality of the program in the future. The DARE instructors were so upset with it that they do not wish to continue teaching DARE in its new format. We are working with them to continue some type of programming with our students in the future. It just won't be called DARE. I'll keep you informed of the situation as it evolves.

### **Enrollment Projections**

Right now it looks like we are going to start the year off at about the same as we ended last year. We've had about as many transfers out as we've had new enrollments. Our K.G. at one time was up to 34 and now we are probably looking at 30. We'll just have to see what surprises we get on Monday, August 13<sup>th</sup>!

### **Open House**

Our Annual Elementary Open House will be held on Tuesday, August 21<sup>st</sup>. from 6:00 to 8:00. You are all welcome to attend! Might have a free ice cream bar for you!

## **I. Secondary Principal's Report**

August 13, 2012

1. The Board reviewed the August 9-10 Teacher In-service schedule.

2. New Staff

I want to remind the BOE of our new staff in the JH/HS building.

Adam Fette – Science

Rebecca Dvorak – Substitute/Para

3. Class rosters

The Board reviewed a current class roster and schedule.

## **J. Assistant Principal/Activities Director Report**

August 13, 2012

August 1<sup>st</sup> the Bus Drivers, Mr. Hanger and Mr. Oltman attended a student management workshop for Bus drivers in Syracuse Nebraska. The 4 Hours was time well spent for all of us focusing on the students rather than the mechanics of driving.

The Signal that Summer Vacation officially ended with the Start of Football conditioning and Band Camp on July 30<sup>th</sup>. Both were very well attended and students seemed excited to begin.

The only Sport that could begin formal practice at this time is Football with 25 competitors involved.

The First day of School will also be the first day of High School Volleyball and Cross Country.

## **K. Superintendents Report and Recommendations**

August 13, 2012

1. Census data completed for the July 20<sup>th</sup> report to the Department of Education shows the population of 5-18 year olds to be 243 in Otoe County and 244 in Lancaster County.
2. ACT scores will be released the third week of August. In most years Palmyra students have scored well in comparison with state and national score averages.
3. Building and grounds projects have been completed in both buildings. In Bennet we still have loose ends to tie up in regards to the gym work in the form of nets to protect the scoreboards and installation of the square backboards.
4. Budget projections for 2012-2013 show a consistent levy in the General, Building and Bond Funds. We will not know the total valuation until after August 20 and currently each County is waiting to know the value of Commonly Assessed property on or before August 10.

## **L. Board of Education Development**

1. Area Membership Meeting October 10 in Beatrice from 5:00-8:30.

## **M. Topics for Next Months Agenda**

Budget adoption, tax request, signature authority for State and Federal forms.

## **Adjournment**

- I. The meeting was duly adjourned at 9:22 o'clock p.m. on August 13, 2012.

**Next Board Meeting-** September 17 at Palmyra High School Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.